##  Math 2222 H Course Syllabus

 Instructor: Dr. Ilene H. Morgan

 Office: Rolla 212

 Office Hours: Tue 3:00-4:30, Wed 10:30 AM-12:30 PM
 or by appointment

 Phone: 341-4652

##  Email: imorgan@mst.edu

*Upon entering class, you are required to turn off and put away any electronic devices (including iPods, cell phones, BlackBerries, laptops, etc.) which you are carrying. They are to remain off and put away during the entire class period.*

**MyMathLab Course ID**: morgan85796

**Prerequisite**: Math 1215 or Math 1221 with a grade of “C” or better.

**Attendance Policy**: You are expected to attend every class period in its entirety. If you miss a class, it is *your* responsibility to find out what you missed and to pick up any returned work. We reserve the right to administratively withdraw students (including those on hearer status) who have accumulated more than 8 absences, regardless of the nature of the absences.

**Academic Alert System**:Should you accumulate 4 absences at any point during the semester, an academic alert may be sent to you and your advisor. The Academic Alert System can be found at http://academicalert.mst.edu/. The purpose of the Academic Alert System is to improve the overall academic success of students by improving communication among students, instructors, and advisors; reducing the time required for students to be informed of their academic status; and informing students of actions necessary by them in order to meet the academic requirements in their courses.

**Exams**: There will be four 60-minute exams worth 100 points each during the semester. The exams will cover the material from the textbook, homework problems, and additional material covered in class (another reason to not miss class). If we feel that you need formulas for an exam, we will let you know ahead of time what they will be and provide them with the exam. The 100 point exams will be given at 7:30 PM on each of the following Thursdays: September 18, October 16, November 6, and December 4. These evening exams are scheduled class times, and *you* are responsible for working out any conflicts to ensure that you are present for each scheduled exam.

**MyMathLab Work**: All homework in this course will be completed using MyMathLab, and you will also take weekly quizzes using MyMathLab. You should make it a practice to complete this work daily. Work assigned in MyMathLab work will contribute 50 points to your overall grade.

**Miscellaneous Points**: 50 points will be possible through various activities as assigned by your instructor. Your instructor will provide you with more information about these points.

**Calculator Policy**: The use of calculators is prohibited on all exams and quizzes in this course.

**Final Exam**: All Calculus III sections will take a common, comprehensive final exam on Wednesday, December 17 from 10:00 AM-12:00 noon. This exam will count as 200 points toward your final grade. If, before taking the final exam, your overall grade is calculated using your lowest 60-minute exam score as your percentage on the final and you have at least 630/700 points with that calculation, then you are exempt from taking the final and your overall grade is an A. Students in this situation will be notified at least 24 hours prior to the final exam. All other students must take the final exam, and if your percentage on the final exam is higher than your lowest 60-minute exam score, that percentage will replace your single lowest 60-minute exam score in addition to counting as the final exam. Any student who has missed a 60-minute exam for any reason must take the final, and their percentage on the final will replace the zero on the missed 60-minute exam. Only one 60-minute exam may be replaced by the final.

**Grading Policy**: On all work submitted for grading, you are expected to show your work clearly and completely. You will be graded on your work as well as on your final answers, but a correct final answer that is neither supported nor justified by work you have shown will receive no credit. Any questions regarding the grading of any submitted work must be brought to my attention within one week of the date it is returned to the class or no changes will be made in the grade. There are 700 total points possible in this course, divided as follows:

 Exams: 400 points Miscellaneous Points: 50 points
 Final Exam: 200 points MyMathLab Work: 50 points

The grading scale is as follows:
 A 

 B 

 C 

 D 

 F 

**Tutoring Assistance**:The Department of Mathematics and Statistics provides tutoring in Centennial 105 for students in calculus and pre-calculus courses. Beginning Monday August 25, the tutoring room will be open from 12-1 MWF and 4:30-6:00 MTWR on days when regular classes are in session. Note that algebra students will be given priority from 4:30-6 TR.

**Emergency Egress**:Please familiarize yourselves with the classroom egress maps posted online at http://registrar.mst.edu/links/egress.html

**Disability Support Services**:If you have a documented disability and anticipate needing accommodations in this course, you are strongly encouraged to meet with me early in the semester. You will need to request that the Disability Services staff send a letter to each of your instructors verifying your disability and specifying the accommodation you will need before arrangements can be made for your accommodation. Disability Support Services is located in 204 Norwood Hall (341-4211, dss@mst.edu). Their website is http://dss.mst.edu

**Academic Integrity**: All students are expected to maintain academic integrity. Cheating will not be tolerated. Cheatingincludes but is not limited to use of any unauthorized assistance in taking quizzes, tests, or examinations or knowingly providing any unauthorized assistance to another student on quizzes, tests, or examinations. Page 30 of the Student Academic Regulations Handbook (which can be found at http://registrar.mst.edu/academicregs/index.html) describes the student standard of conduct relative to the System’s Collected Rules and Regulations section 200.010, and offers descriptions of academic dishonesty including cheating, plagiarism or sabotage.

**Questions**: If you ever have a question about anything, please come see me during my office hours or make an appointment. However, if this does not resolve your concern, you may contact Dr. Stephen Clark, the department chair of Mathematics and Statistics, in Rolla 202.